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DD/A 75-0649

10 FEB 1975

MEMORANDUM FOR: Chief, Programs and Budgeting Staff, OC
Deputy Director for Plans and Systems, OF
Chief, Planning Staff, OJCS
Chief, Plans and Programs Staff, OL
Chief, Executive Staff, OMS
Deputy for Plans and Control, OP
Deputy Director for Policy and Management, OS
Chief, Plans and Development Staff, OTR

SUBJECT : Budget Backup Book

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1. [] of the Office of the Comptroller has been in contact with some of you directly relative to additional information being collected for the DCI's backup book for the budget hearings. In addition to that specific tasking, the Director has noted a need to get more solid evidence for defense of our activities. To assist in doing that, it is asked that each of you provide what you can in terms of the following assigned areas:

(A) OJCS - Anything that can be cited that shows cost reduction, better speed or improvement in services provided analysts. Note if any of these enhancements result from centralization;

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(B) OC - A few examples of specific communications activities that can be understood and appreciated by outsiders (the [] situation for example);

(C) OC, OL - Some examples of items which have been particularly susceptible to inflationary pressures and comparison with previous years;) ★

(D) OF, OL, OMS, OS, OP, OTR - Examples of specific contributions to intelligence collection, analysis and/or operations not to exceed five examples for each office. ?

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2. In view of the fact that the Director's testimony to Congress on the budget has been moved forward to 21 February, it is requested that you have your replies to this office not later than 14 February 1975.



Assistant for Resources
to the DD/A

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